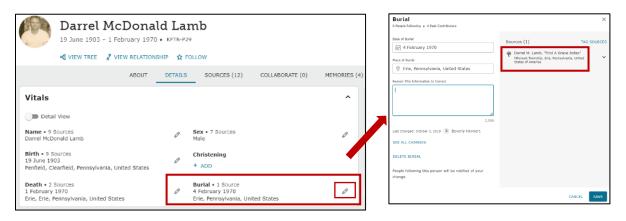
QUICK TIPS

How do you edit Vitals on the Details section in Family Tree?

You can edit almost anything on Family Tree. You can correct the name, sex, or event information for a person, regardless of whether you added it. Family Tree is an open, collaborative environment. Your change shows in a change history, along with your Contact ID and a means to contact you. Any user, including you, can reverse changes.

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We will use Darrel McDonald Lamb as an example of editing. In this case, Darrel's *Vitals* section looks complete but we can add more detailed information to the *Burial*.

When we click on the *Edit* icon in the burial section, a *new* box appears. Only the date and city of burial is currently shown. The *Find A Grave* Index that is already attached as a source, gives the cemetery and a more specific location where Darrel is burial.

We can enter the information in the *Place of Burial* field, making sure to select a standardized location and add a reason statement before saving. Standardizing dates and places in Family Tree improves the accuracy and searchability of the information you enter.



Cheryl Fugal, January 2023