QUICK TIPS

How do I change the focus person to attach sources to other people in Family Tree?

In the Family Tree Source Linker, the people are listed according to their relationship to a focus person. The focus person is listed with his or her spouse. Parents appear in a section above, children and siblings in the sections below.

Some historical records identify in-laws, grandparents, grandchildren, and other family members who are not displayed on the right side of the screen. To deal with these family members, you change the focus person. For example, a marriage record might list the bride and groom and each of their parents. In the example to the right, the source is for C. L. Brockman. It shows the marriage of his son Rufus, Rufus’ bride, and the bride and groom’s parents. When you first display the source linker, C. L. Brockman is the focus person. Notice the individuals on the bottom left who are mentioned in the record. After you have attached the source to C.L. and his wife Rizpah, you also need to attach the source the others mentioned in the record. Go to Change Focus Person and select Laura Wilcox. Laura Wilcox is Rufus Brockman’s bride. On the new screen, shown below, notice you can now attach the source to Laura’s parents- Levi Wilcox and Teresa Weldon.

If you see a source that shows Unfinished Attachments, like the one below, click on unfinished attachments and repeat the process of changing the focus person to make sure all individuals on the records have the source attached. If there is someone not associated with the family you can click on Dismiss.

Cheryl Fugal, September 2022